Jenna Lutchman

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Piarco Village

Piarco

669-3258 or 473-6657

[jennalutch@hotmail.com](mailto:jennalutch@hotmail.com) or jennalutchman@gmail.com

Date Of Birth: 18.04.1987

**CAREER OBJECTIVE**

My career objective is to gain and continue to gain experience that will enable me to become a more qualified and valuable individual.

**PROFILE**

I am honest, hard working and energetic worker with experience that my previous job has enabled me to become a quick learner in a fast pace environment. Once my application is successful, I will work to ensure that your company’s mission, my goals/abilities are complimentary. I am easily trainable and prepared to work hard at any job assigned.

**EXPERIENCE**

**Customer Service Supervisor**-Swissport Limited, Piarco International Airport (November 2006-May 2017)

As a supervisor in a fast pace environment such as the airport, I am required to switch roles at a moment’s notice to satisfy operational needs. Unfortunately, more often than not, the company is under staffed. However, because of this I have learnt how to efficiently manage the employees that are under my care to ensure that all key duties are carried out in a timely manner.

**Sales Clerk**-Maraj & Sons Jewellery Store, Piarco International Airport. Summer Job (2005-2006)

As a sales clerk I gained experience to have strong customer service skills and communication skills to effectively care for the customers’ needs. Iam an efficient individual who always strive to maintain a mature, gracious and professional approach.

**EDUCATION**

* A Levels Sixth Form Polytechnical Institute 2004-2006
* CXC Bishop Anstey High School East 2002-2004

Curepe Junior Secondary School 1999-2002

**Kindly See Results Below**

A Level Subjects Grade CXC Subjects Grade

General Paper B Mathematics I

Economics III English A I

Economics IV English B I

Business Studies C Economics C

Principle Of Accounts II

Information Technology II

Spanish IV

**REFERENCES**

**Jason Andrews Lester Paul Ritu Maraj**

Swissport Manager Swissport Co Ordinator Maraj & Sons Manager

1-868-337-5228 1-868-362-4721 1-868-669-3062